

# Minutes for Committee Members Meeting

**Date:** July 24, 2014

**Time:** 2:00 PM CDT

**Means:** Conference Call

**Attendees:** Ahmet Erdemir  
Joy Ku  
Bill Lytton  
Tina Morrison  
Lealem Mulugeta  
Jerry Myers  
Lu Tian

**Not Available:** Gary An

## Agenda:

1. Survey - 5 min.
2. IMAG/MSM Consortium Meeting in September – 10 min.
3. Publication - 5 min.
4. Glossary - 5 min.
5. Other business - 5 min.

## Action Items:

See Notes for details.

- **Ahmet:**
  - Detail outline of Ten Simple Rules (Committee Perspective) publication to address Lealem's comments.
- **Joy:**
  - Follow up with Stanford University IRB to get exemption for the survey.
- **Ahmet & Lealem:**
  - Arrange Committee activities during the third day of MSM Consortium Meeting.
  - Manage export control related issues for Ten Simple Rules publication.
- **All:**
  - Edit/populate wiki pages for high priority glossary terms.

## Notes:

1. **Survey.** Joy sent IRB an exemption request. She should hear back from the IRB by the end of the month, before the next conference call of the Executive Committee.
2. **IMAG/MSM Consortium Meeting.** Lealem joined other IMAG members for discussions about the MSM Consortium Meeting. Everything seems to be on track. Lealem and Ahmet discussed Committee's activities for the third day in more detail. Ahmet contacted Herbert Sauro, did not receive a response yet. Herbert's program is centered around challenges in multiscale modeling. The Committee's activities fit

well within that theme. ***Lealem and Ahmet will arrange a two hour meeting for the Committee during the third day, a teleconference line will be kept open.*** A presentation in Herbert's workshop by the Committee, specific to Committee activities to overcome some of the challenges in modeling and simulation is a possibility.

3. **Publication.** Lealem provided feedback on the outline. Ahmet and Lealem discussed his concerns in a separate phone call. In response, ***Ahmet needs to summarize recent discussions with Lealem in the publication outline for clarifications.*** Lealem raised possible concern about the necessity of government employees' contributions to go through export control before made public. ***Lealem and Ahmet will identify ways to handle development of the publication without using the public repository to accommodate export control regulation.*** On another note, government employees, who are involved with the publication, cannot review it for export control. ***Lealem will follow up with the possibility to obtain blanket clearance to facilitate contributions by civil servants.***
4. **Glossary.** The Committee members were reminded that high priority terms (those referred in the survey) have been annotated by “\*”. ***The group is encouraged to edit wiki pages of these terms even when there are entries to define such terms.*** Lealem informed that some terms may even have multiple lay meanings; therefore Committee's input to clarify the use of a desired definition is instrumental. Lealem also added another term.
5. **Other Business.** Ahmet will be out of the country until August 25, 2014. Lealem will be sending meeting notices.