

# Minutes for Committee Members Meeting

**Date:** June 25, 2015

**Time:** 1:30 PM CDT

**Means:** Conference Call

**Attendees:** Gary An  
Ahmet Erdemir  
Joy Ku  
Bill Lytton  
Tina Morrison  
Lealeem Mulugeta

**Not Available:** Jerry Myers  
Lu Tian

## Agenda:

1. Overview of Advisory Council Meeting and IMAG Update – 5 minutes
2. Survey results – 10 minutes
3. 2nd term membership nominations – 10 minutes
4. Other business

## Action Items:

See Notes for details.

- **Ahmet:**
  - Follow up with Silvia Blemker for potential membership to the Committee.
  - Follow up with Markus Reiterer to gauge his interest level to the Committee.
- **Lealeem:**
  - Follow up with previously identified potential members of the Committee.
  - Provide the link for Survey data to all Committee members.
- **Data Analysis Group:**
  - Write a brief report on survey results and their interpretation in the next few months.

## Notes:

### 1. Advisory Council Meeting.

- Lealeem described the Executive Committee members that the co-chairs provided the Advisory Council an overview of the activities. The council was pleased with the progress. Lealeem also summarized a couple key points from Advisory Council meeting. These included completing of the first term, how to proceed forward, potential new members (including identification of those who want to stay on). Executive Committee members were reminded that with the exception of one person, the council members wanted to continue their activities in the Committee. The Advisory Council also did not have any objections to potential new members. Lealeem noted that the Advisory Council asked the co-chairs if they were planning to stay on. The consensus was that there should be continuity to finalize some of the activities. One suggestion was to have

vice-chairs. ***The Executive Committee should explore vice-chair options and prevent monopolization of the co-chair positions.*** Lealem also summarized a presentation he gave to the full IMAG group. There was a strong support for the development of the preliminary ten simple rules. This support was at such a level that some wanted to use it by passing it to the investigators to start credibility activities.

- Lealem and Ahmet asked the Executive Committee members to confirm their desire to stay in the Committee and to volunteer to become a vice chair. Joy liked the idea of vice chair; she expressed interest in staying on to focus on the webinars but she mentioned that she does not have any bandwidth for anything else. Tina echoed Joy's comments; she would be happy to stay in the Committee at her current capacity. With an upcoming position, she may have more time to contribute. Bill will like to continue as well as Gary. ***Lealem will contact Lu and Jerry to ask about their continuing service to the Committee.*** It was decided that new recruits may fill in the vice chair positions to get accustomed to the Committee to later co-chair the Committee.
- ***The Committee decided to contact previously identified candidates as executive members.*** Ahmet met with Silvia Blemker and discussed the Committee; ***he will follow up with Silvia about potential membership.***
- The participants also discussed a stronger integration with IMAG. For one, the Committee will likely have an impact for the credibility of models, particularly with the new multiscale modeling funding mechanism where credibility is part of the activities. In addition, the Committee may be able to tap into the population of investigators who are funded and as a condition of their funding have to contribute to IMAG. ***Co-chairs will check with IMAG to identify newly funded candidates every grant cycle and reach out.*** The Committee will also have a speaker spot in the next IMAG meeting to promote this issue.

## 2. Survey.

- Lu sent out the survey results, Lealem thought that they were interesting, i.e. using appropriate data ranked the highest where defining context had a lesser ranking. The team needs to carefully go through to interpret the findings. The redundant questions did not seem to provide similar results; the team needs to discuss critically why this strategy to ensure repeatability of a survey participant didn't work as planned. ***The data analysis group was tasked to provide a brief report within the next few months. Lealem will arrange a meeting for such purpose, which will be open to all.*** Lealem also encouraged all attendees to submit discussion points to the relevant area of the forum. ***Ahmet emphasized that the data are available to public in case anyone wants to conduct their analysis. Lealem will send the link to the data.***

## 3. Memberships.

- See agenda item on Advisory Council Meeting above.

## 4. Other Business.

- Ahmet asked Gary about the Avicenna meeting. Gary noted that the meeting went well. The group had fairly experienced people in devices with a strong emphasis on influencing the utilization of in silico trials for regulatory augmentation; a potentially impactful contact for our Committee. Gary also praised their organized effort. Grace was there as well and in a breakout session on credibility issues, Grace and Gary were vocal about our Committee's work). A link to our activities will be in the Avicenna roadmap documents, i.e. referencing the ten simple rules concept. Gary also met with people who may potentially have an interest in the Committee. Markus Reiterer (from Medtronic), for example gave a nice talk about existing standards and guidelines of ASME V&V. Markus already reached to the Committee by e-mail; ***Ahmet will respond to Markus to gauge his interest level to the Committee.***